

ALBANY SECONDARY COVID – 19 GRADING POLICY

During this time of Distance Learning we will alter our current grading policy. If you have a question about a grade your child receives on an assignment, you should first contact the teacher. An exam or course grade issued by the teacher(s) is final and will not be changed unless we determine that it was arbitrary, erroneous, or not consistent with the grading standards and policy.

Grading guidelines for grades 7 – 12 are as follows:

Minimum of 11 grading assignments per grading cycle; this will include homework, test, projects, labs, research papers, or other major work. Due to current circumstances ALL assignments will count the same percentage.

Teachers:

- Teachers will give students a multiple day deadline for submitting assigned work (in other words, students will have more than one day to complete any assignment because of the new distance learning environment).
- Teacher will document communication with the student/parent for any student struggling to get work turned in or for any student who is failing.
- The teacher will set the timeline for work to be turned in. Since multiple days are already provided, the teacher will set the redo/make-up timeline as needed on a case by case basis. Teachers this does not mean they get until the end of the grading period to complete the work, you set your due date accordingly.
- Teachers will offer a block of time for check in/support services and or new instruction for their students via Google Classroom, Zoom, etc. (as a class/whole group session).
- Teachers will make themselves available to any student who needs support via Google Classroom, Zoom, email or telephone, during the school day hours. 9:00 am – 2:00 pm.
- Teachers will communicate with the student and parent about failing average (even if it is due to not turning in work; this also meets TEC policy regarding communication with parents about failing grades).

What does this mean for students/parents.

- Students are to follow the instructions given by the teacher via Google Classroom, Zoom, etc.
- Students who are asked to participate in a Distance Learning environment are to do so; if they are not available they are to immediately communicate this with the teacher.
- Students are to meet the due date/redo/make-up timelines set by their teacher; students will earn grades accordingly.

- Student who need any type of support (tutoring) should email/communicate with their teacher directly to schedule a session via phone, Google Classroom, or Zoom.
- The grade of zero (0) will still be in effect for any student who does not submit assigned work.
- Students who do not complete work will have an “M” for missing issued in the gradebook; this is equivalent to a zero (0).
- We realize situations can arise (ex: illness or technology issues), please ensure that you or your parent communicates with your teacher via email. Parents can also contact the campus principal or teacher directly with any concerns they have. The teacher will work out a plan of action with student/parent.
- Students who have other concerns are always welcome to contact their campus counselor.
- Teachers will communicate with parents and students on continuous basis, regarding concerns about not turning in work or failing.
- Report cards will be issued at the end of the six weeks grading period.
- For our High School Seniors, GPA will still be generated at the end of the 4th six weeks grading period for academic standing/ranking.
- GPA for juniors, sophomores, freshman and 8th Grader taking Algebra I will freeze at the end of the (Fall semester/3th Six Weeks) grading period for academic standing/ranking.
- For all students (8th – 11th grades) during the Spring Semester, grades will not be used to calculate AISD GPA. However, completion and submission of assignments given will be used to monitor mastery of TEKS and to determine promotion and course credit.

Student/Parent, at this time more than ever, if you will access your students Gradebook account on Ascender Parent Portal, this will help you keep up with your students’ homework assignments and grades. If you see a concern on Gradebook you can contact your students’ teacher for clarification. If you need assistance with your Ascender Parent Portal account, please call Leigh Lowe.

We all agree that this COVID – 19 is an unusual circumstance we are all dealing with at this time. It has been a learning process for all of us involved. We do believe that this is a great opportunity to help our children grow and deal with unexpected life changes. This is a great time for us to help our children to grow in self-discipline, determination, creativity, hard work, responsibility and the list goes on and on. These are all qualities that are children will need to function effectively, successfully and productivity in our democratic society.