

Communication Protocols for Confirmed Case on Campus

NOTIFICATION OF CONFIRMED COVID-19 CASE #24 ON CAMPUS

12/1/2020

Dear Parent/Guardian and Staff,

In keeping with Albany ISD's practices to respond to COVID-19, we are notifying all student families and staff that a **STAFF MEMBER** who was lab-confirmed as of **TUESDAY, DECEMBER 1, 2020** to have COVID-19 was last present on the campus of **NANCY SMITH ELEMENTARY** on **TUESDAY, DECEMBER 1, 2020**. Due to privacy requirements, we will not be releasing the name of the individual or details that may identify him or her. The district was notified of this lab-confirmed positive case on **TUESDAY, DECEMBER 1, 2020**.

The **health department** has begun a case investigation and will contact any individuals determined to be in close contact with the infected individual. Those that were in close contact, as determined by the health department, will remain off campus for up to 14 days to ensure they do not have the virus, so that there will not be any further spread. We will keep you apprised of further updates.

Any of the following symptoms indicate a possible COVID-19 infection:

- Temperature of 100.4 degrees Fahrenheit or higher when taken by mouth;
- Sore throat;
- New uncontrolled cough that causes difficulty breathing (or, for students with a chronic allergic/asthmatic cough, a change in their cough from baseline);
- Diarrhea, vomiting, or abdominal pain; or
- New onset of severe headache, especially with a fever.

If you or any member of the Albany ISD community does begin experiencing any of these symptoms in a way that is not typical, we encourage you to contact your physician. We encourage anyone in the Albany ISD community who is lab-confirmed to have COVID-19 to please notify our school by contacting Lisa Russell or John Gallagher at 325-762-3384 or Glen Hill at 325-762-3974.

Our goal is to provide a safe and healthy environment for everyone. We appreciate your support by doing your part.

If you have any questions or concerns, please reach out to your doctor.

Sincerely,

Jonathan Scott